



SHRI MATA VAISHNO DEVI UNIVERSITY

Directorate of Quality Assurance

Kakryal, Katra-182320, Jammu & Kashmir

SMVDU/DQA/2022/1215

Dated: 24th March, 2022

Sub: Action taken report of 5th Annual Meeting of DQA held on 29th January 2021 in the Administrative block committee room, SMVDU.

Agenda Item no. 5.3.1:- Administrative and Academic Audit.

Several committees were constituted for Internal Administrative and Academic Audit of various school and section of SMVDU vide notification no. SMVDU/DQA/2021/0880-82 dated: 23rd August, 2021. The approved formats for audit were communicated to 39 administrative/ academic unit of the University. The information received from respective units has been communicated to the respective committee and the auditing process is in progress.

Agenda Item no. 5.3.2:- Revision in format of course wise semester feedback by the students.

Feedback of the student for even semester 2020-21 and odd semester 2021-22 has been received on the approved formats which was approved in the 5th Annual meeting of DQA.

Agenda Item no. 5.3.3:- Submission of AQAR on NAAC Portal.

AQAR 2019-20 has been submitted and the same has been approved by NAAC.

Agenda Item no. 5.3.4:- Induction Program for new entrant employees of the University.

To improve the performance, SMVDU is intending to introduce induction program for new employees of the university which shall contain details about Academic and administrative rules and processes. The same has been communicated to Deputy Registrar (Establishment) for implementation vide IOC no. SMVDU/DQA/2021/0647-49 dated: 17th March, 2021.

Agenda Item no. 5.3.5:- Kit for newly joined employee of the University.

For the issuance of kit which include Table, chair, Desktop system(if required) , copy of Academic and Administrative rules & regulation booklet to newly joined employees of the university; has been communicated to Registrar vide no. SMVDU/DQA/2021/642-43 dated: 17TH March, 2021.

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Agenda Item no. 5.3.7:- Conduct of workshop for staff members of SMVDU.

During 202-21 number of workshop conducted in the university are:

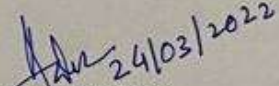
- a) Webinar – 11
- b) Workshop- 8
- c) FDP- 2
- d) Training courses-5
- e) Conference-1
- f) Internship-1

Agenda Item no. 5.3.8 Conduct Green Audit

For the conduction of Green Audit by an external agency was communicated vide IoC number SMVDU/DQA/2021/0653-55 dated: 17th March,2021.

Agenda Item no. 5.3.9 Revision on format for question paper review during Covid situation

As approved the Question paper review will be conducted by DQA on the approved format for 2021-22.


24/03/2022
Director (DQA)
