

Format for Report

Self Driven Activities:	
Event Title	
Event Theme	
Date & Duration (Days)	
Brochure/Banner	
URL for the Event	
Quarter	
Description	

SMVDU Activities:	
Academic Year (2019-20/2020-21)	
Quarter (Quarter I, II, III)	
Program Type (Workshop/ Leadership Talk/ Motivational Speech/ Field Visit/ Other)	
Program Theme (IPR/Innovation/ Entrepreneurship/ Start-up/ other)	
Date & Duration (Days)	
Number of Student Participants	
Expenditure Amount, If any	
Number of External Participants, If any	
Number of Faculty Participants	
Remark	
Overview	
Objective	
Benefit in terms of learning/Skill/Knowledge obtained	
Star Performer	
Faculty Name	
Student Name	
Attachments	
Video URL (Preferably you tube link)	
Photographs	
Session plan/ Brochure/ Document/ overall report of the activity	