



श्री माता वैष्णो देवी विश्वविद्यालय  
SHRI MATA VAISHNO DEVI UNIVERSITY  
Kakryal, Katra-182320, Jammu & Kashmir  
Recognized under Section 2(f) & 12(B) of the UGC Act, 1956  
registrar@smvdu.ac.in

Ref. No.: SMVDU/P&C/16/189

Date: 18<sup>th</sup> July, 2016

**NOTIFICATION**

**Sub: Re-constitution of Committees under Internal Quality Assurance Cell (IQAC)**

In supersession of notification no. SMVDU/A&R/15/878, dated: 20th August, 2015 and as approved by the Competent Authority, sanction is hereby accorded to the reconstitution of the following committees under Internal Quality Assurance Cell (IQAC), for handling various affairs of IQAC:

**I. Academic Affairs Committee:**

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|-------------------------|-----------------------------------|--------------|
| 1. Dr. Amit Kant Pandit | Head, DoECE                       | -Coordinator |
| 2. Dr. Sumeet Gupta     | I/c Assoc. Dean, Academic Affairs | - Member     |
| 3. Dr. Vinay Kumar      | Asstt. Prof., DoP                 | - Member     |
| 4. Mr. Manoj Kumar      | Asstt. Prof., DoCSE               | - Member     |

**II. Administrative Affairs Committee:**

- |                     |                                   |              |
|---------------------|-----------------------------------|--------------|
| 1. Dr. Jyoti Shrama | Head, SoB                         | -Coordinator |
| 2. Dr. Sumeet Gupta | I/c Assoc. Dean, Academic Affairs | - Member     |
| 3. Dr. Balbir Singh | Asstt. Prof., DoME                | - Member     |
| 4. Mr. Vinod Sharma | Administrative Officer            | - Member     |

**III. Financial Affairs Committee**

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|-------------------------------|----------------------|--------------|
| 1. Sh. Shadi Lal Pandita      | Finance Officer      | -Coordinator |
| 2. Dr. Ashutosh Vashishtha    | Associate Prof., SoB | - Member     |
| 3. Dr. Kumud Ranjan Jha       | Asstt. Prof., DoCSE  | - Member     |
| 4. Mr. Sanjay Mohan<br>Sharma | Asstt. Prof., DoME   | - Member     |

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#### IV. Engineering Affairs Committee

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|---------------------------|----------------------|--------------|
| 1. Dr. Ajay Kaul          | I/c Head, DoCSE      | -Coordinator |
| 2. Dr. Sanjeev Anand      | I/c Head, DoEM       | - Member     |
| 3. Ar. Anoop Kumar Sharma | Asstt. Prof. , DoALD | - Member     |
| 4. Mr. Kamal Sharma       | U.E.                 | - Member     |

#### V. Library Committee

- |                            |                      |              |
|----------------------------|----------------------|--------------|
| 1. Sh. Subrata Deb         | Librarian            | -Coordinator |
| 2. Dr. Sharda M. Potukuchi | Assoc. Prof., DoBT   | - Member     |
| 3. Dr. Rakesh Kumar        | Asstt. Prof. , DoM   | - Member     |
| 4. Dr. Naveen Gondhi       | Asstt. Prof. , DoCSE | - Member     |

The coordinators of the above committees may also co-opt the Faculty/ Assistant Registrar concerned to the meetings.

The committees shall be responsible for:

- Development and application of quality benchmarks/parameters for various academic and administrative activities of the University;
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes;
- Dissemination of information on various quality parameters of higher education;
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- Documentation of the various programmes/ activities of the University leading to quality improvement.

  
Registrar

#### Copy to:

- Prof. V. K. Bhat, Director, IQAC, for Information.
- All Deans/ I/c Deans, for information.
- All Heads/ I/c Heads, for Information.
- All Concerned, for information and compliance.
- PS to VC, for information of Hon'ble Vice Chancellor.
- Concerned File.