

Expression of Interest

On the behalf of SMVDU, Registrar SMVDU invites **Expression of Interest for Pre-Campus Placement training of Engineering and Management Students** for Campus Placements 2018-19.

1. Requirements: SMVDU is willing to provide a comprehensive training to its Engineering and Management students passing out in May-2019 who will be appearing in the Campus Placement Process in the session 2018-19. This training programme should cover all the aspects of campus placement like online test(Reasoning, Quantitative aptitude, English), Soft Skills, Body Language, Interview Techniques, Group Discussion Techniques, Resume Writing etc.

2. Eligibility Criteria to apply: The interested organization should have minimum 05 years experience of training of Engineering and Management students in reputed technical institutions with proven outcomes.

3. Guidelines and Terms & Conditions:

3.1 Interested Training Organizations Should download the EOI document and take print of the format.

3.2 Duly filled format along with all the documents should be sent to The Registrar, Shri Mata Vaishno Devi University, Kakryal, Katra -182320 District Reasi J&K. It should reach the Registrar's office **latest by 12-07-2018 5.00 p.m.**

3.3. The committee constituted for the purpose by SMVDU competent authority will open the quotations and shortlist the names of Training Organizations to be invited for presentation before the committee in SMVDU Katra.

3.4. No TA/DA will be provided to the representatives of Training Organizations called for presentation.

3.5. The Committee reserves the right to recommend any of the Training Organizations called for presentation for issuance of job order.

3.6. Any dispute arising out of and in relation to this contract/job order shall be referred to the sole arbitration of an Arbitrator appointed by Vice Chancellor, SMVDU. The arbitration would be conducted and governed by and under the provisions of J&K Arbitration & Conciliation Act 1997. Any legal dispute shall be subject to the jurisdiction of courts in Jammu District only and no other Court shall have the jurisdiction.

4. Criteria for Short listing and issuance of Job Order:

4.1 Experience of Training in reputed technical institutions.

4.2 Trainers profile

4.3 Latest techniques & facilities being used by the organization for assessment, profiling and better training of students.

4.4 Corporate Linkage

4.5 Cost of Training

Format for Expression of Interest

(Please fill all the details neatly and clearly. Use separate sheet wherever required. Provide/attach relevant documents/proofs for your organizations' profile to be strong)

1. Details of the Training Organizations:

Name:.....
 Address:.....
 Land line Numbers:.....
 Fax Number:.....
 Official Email ID:.....

2. Contact Details:

Contact Details	Head of the Training Organization	Dealing authority from Training Organization
Name		
Designation		
Place of Posting		
Land line Numbers		
Mobile Number		
Official Email ID		

3. Experience in Students' Training in Technical Institutions:

Name of University/Institution	Students Trained (Engineering/Management)	Training Period		Any Reference
		Starting Date	Finishing Date	

4. Feedback Mechanism (Pre training, Mid Training, End of the Training)

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5. Infrastructure Requirement: You are requested to mention the infrastructure requirements for effective & smooth conduct of the training programme

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6. Gap Analysis and Assessment (Techniques/process):

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7. Training material/Kit (to be provided by your organization to the students):

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8. Trainers Profile: Please attach the profile of only those trainers who will actually be deputed for training in SMVDU, Katra if the job order goes in your favor.

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9. Corporate Linkage:

- If you have any company specific Training Programme then please mention the details in separate sheet mentioning the name of the company for which the training is done and the institute/University where it is done.

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- Please mention the names of Companies, where you have strong linkage which can be useful for students campus placement through (If any):

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10. Commercials involved : You are requested to clearly mention the cost of the training programme offered by your esteemed organization along with payment mode, terms & conditions etc. You can also mention the minimum size and maximum size of pool (strength of students) for which the prices are applicable, Total Cost and cost per student.

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Date:
Place:

Name.....
Designation.....
Mobile Number.....
Email ID:.....