



**Shri Mata Vaishno Devi University**

**Tender Document**

**for**

**SUPPLY & DIBLING OF GRASS (2"X2") PUSA SELECTION-1 (PS-1) IN  
MULTIPURPOSE SPORTS STADIUM AT SMVD UNIVERSITY KAKRYAL,  
KATRA.**

**TENDER NO. SMVDU/Engg/18/ 346**

**Dated: 09-03-2018**

**Last Date for submission of Tender**

**: 27rd March,2018**

**: upto 1500 hours**

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**Address: SHRI MATA VAISHNO DEVI UNIVERSITY, P.O. KAKRYAL- 182 320,  
KATRA (J&K)**

**Website : [www.smvdu.ac.in](http://www.smvdu.ac.in)**



**Shri Mata Vaishno Devi University**  
Kakryal, Katra-182320 (J&K) INDIA  
(A Statutory Technical University of J&K Legislature; recognized u/s 2(f) & 12(B) of UGC)

**NOTICE INVITING TENDER**

Shri Mata Vaishno Devi University, Kakryal, Katra invites sealed tender in Two Bid format i.e. double envelope Technical bid & Financial bid from Registered/ Professional/ Specialized Agencies for the below mentioned work:

S. No	Description of work	Approx Cost (Amt. in Lakh)	Earnest Money Deposit (Amt. in Lakh)	Period of Completion
1	<b>Supply &amp; Dibling of grass 2"x2" Pusa Selection-1 (PS-1) in multipurpose sports stadium at SMVD University, Kakryal, Katra.</b>	8.00	0.16	45 days

The detailed tender document can be downloaded from our website [www.smvdu.net.in](http://www.smvdu.net.in). The tender document should be accompanied Demand Draft of Rs.1,000/- (Rupees one thousand only) (non-refundable/ non-transferable) favouring Registrar, SMVDU towards the cost of tender The tender document complete in all respects along with **EMD in the shape of Demand Draft** from Scheduled/ Nationalized bank pledged in favour of Registrar, SMVDU should reach the office of Registrar SMVDU Kakryal , Katra by or before 27<sup>th</sup> March,2018 upto 1500 hrs and shall be opened on same day or any other convenient day as decided by the Tender Opening Committee in presence of the tenderers or their representatives who wish to be present. Any tender received through post or courier after prescribed date shall be out rightly rejected.

For & On behalf of SMVDU  
Registrar

No:  
Dated:

### **Pre-Qualification Criteria**

- Bidder should have 05 years of experience in the respective work and an approved Specialized Agency who have experience of working with Sports Authority of India/ CPWD/ PWD etc. (*attach copy of experience certificate from competent authority*).
- The minimum average turnover of the firm should be `16.00 lakh per annum for the similar nature of works for the last three years. (i.e. for F.Y.2014-15, 2015-16, 2016-17). Relevant work orders alongwith copy of the certificates to be submitted for the same.
- Bidder should have executed at least one project of same or higher value with a prestigious client in last three years. Attach copy of work orders.
- The bidder should be Income Tax Payee and submit copies of the Income Tax Returns for the last three years.

Price bid of only those shall be opened who meet the pre-qualification criteria. All bidders will be informed about the date and venue of the opening of the price bid.

### **Submission of Bid**

The bid shall be submitted in two Parts

- Part A will consist of bid documents, pre-qualification details, Tender fee, EMD, Income Tax Clearance Certificate, GST/TIN/PAN No., all these documents to be placed in a separate envelop marked as Part A – Technical Bid (as per Performa attached).
- Part B will consist of financial bid. It is to be placed in a sealed envelope marked as “Part B Financial-bid”.
- Both the envelopes should be placed in a third envelop. It is to be sealed and submitted and the name of the tender and name of the party should be marked on it.

### **OTHER TERMS & CONDITIONS**

1. The rates quoted should be inclusive of cost of grass, fertilizers, equipments, machinery, chemicals, watering & curing, and deployment of gardeners for dibbling of grass.

2. The rate unit must not be altered under any circumstances and the rates must be quoted in words as well as in figures inclusive of all taxes. The rates should be quoted only for items / work as specified in tender documents. The rates must be covered with transparent tape.
3. No over-writing / additions / alterations should be made to the quoted rates.
4. The tenderer should sign each page of terms & conditions as token of acceptance of the tender and the agreement.
5. The Tender must be accompanied by an Earnest Money, as reflected in the NIT in the shape of DD from Scheduled/ Nationalized bank pledged in favour of Registrar, SMVDU. The tender without DD shall be out rightly rejected. The Earnest Money will be refunded to the unsuccessful tenderers immediately after the Award of the Contract is issued in favour of the successful tenderer, whereas in case of successful tenderer it will be refunded after completion of the allotted work.
6. Direct or indirect canvassing on the part of tenderers or their representatives will lead to disqualification of the tenderer.
7. No conditional tender shall be accepted. Clear cut rates should be quoted against each item of specification scheduled to be filled by the tenderer. The rates quoted by the tenderer indicating above/ below/ rebate / discount etc. on the rates shall be out rightly rejected.
8. **Force Majure:** If during the currency of the contract, there is any outbreak of war/ natural calamity which weather finically or otherwise affects the execution of the contract the firm unless the contract is terminated under provision of this clause, shall make his/ her best efforts to complete the contract.
9. SMVDU reserves the right to reject any tender even lowest bidder / all tenders without assigning any reason thereof.
10. Tenderer shall have to abide by the all other terms & conditions which are in vogue in SMVDU
11. Successful tenderers will have to execute an agreement on the prescribed form and earnest money deposited by successful tenderer will remain security deposit for the due performance of the contract. The security money will be returned after one year from the date of completion of the agreed contract or after expiry of warranty period of items whichever is later. No interest will be paid by SMVDU on such security amount. The expenses of completing and stamping the agreement shall be paid by the supplier .

12. The tenderers are advised in their own interest to visit and examine the work site before submission of tender. They must obtain all relevant information that may be necessary for preparation of the bid.
13. The successful tenderers shall not assign or sublet his contract or any substantial part thereof to any other agency.
14. The taxes as admissible under rules and the taxes being levied by the Government from time to time shall be deducted from the bills of successful tenderers.
15. Tenderer shall quote rates per sq.ft. for supply & fixing of grass.
16. In case the material other than approved quality make or size are supplied, same shall be rejected out rightly and shall have to be replaced within a reasonable time without any extra cost and rejected articles must be removed by the supplier at his own cost and SMVDU shall not be responsible for any loss, shortage, damage that may occur to it while the same is in our premises. In case of failure to do so the security deposit shall be liable for forfeiture and the firm shall be recommended for black listing.
17. If the firm fails to complete the works within stipulated period of completion, the contractor shall be liable and shall pay to SMVDU as pre-estimated damages at the rate of half percent of the contract price for each week of delay subject to a maximum of 5% (five percent) of the contract value.
18. 40% payment (1<sup>st</sup> installment) shall be released after supply of the material and inspection. 30% payment (2<sup>nd</sup> installment) of development stage shall be released after satisfactory completion of development of turf duly certified by the Officer Incharge. 20% payment (3<sup>rd</sup> Installment) shall be released after first cutting of turf area duly certified by the Officer Incharge and balance 10% shall remain as security deposit with the University. Balance 10% security deposit shall be released after successful completion of the Stages duly certified by the Officer Incharge. The payment shall be released after deducting Statutory taxes.
19. The Contract of supply / work can be repudiated at any time if the supplies / work are not upto the best satisfaction of the SMVDU.
20. If the successful tenderer fails either to supply / execute work of the prescribed specification or to deliver / supply / complete work within specified period, the SMVDU shall be at liberty to arrange supply / execute the work either through re-tender or otherwise at the risk & cost of the successful tenderer.

21. The contractor has to arrange its own boarding and lodging facilities.
22. Legal proceedings if any, are subject to the jurisdiction of the Court of law at Jammu.
23. The rate contract shall be valid from one year from the date of issue of rate contract.
24. The quantity may increase or decrease as per requirement at site.

For & On behalf of SMVDU  
Registrar

I/ we undertake and accept all the terms & conditions given above from S.No.1 to S.No.24 where ever applicable.

**SEAL & SIGNATURE OF THE FIRM**

**TECHNICAL BID (Part-A)**

**Supply & Dibling of grass (2"x2") Pusa Selection-1 (PS-1) in multipurpose sports stadium at SMVD University, Kakryal, Katra .**

1. Reference cost of Tender (attach the copy of tender cost slip)

No:..... Date:.....

2. Reference of Earnest Money

3. DD No:..... Date:.....Amount.....

4. Name, address of Firm/ Agency & Telephone No:

Name :.....

Address:-.....

.....

Telephone No: .....

5. GST/PAN/ESIC/EPF No: (Attach attested copies)

No: ..... Date:..... From:.....

No: ..... Date:..... From:.....

No: ..... Date:..... From:.....

No: ..... Date:..... From:.....

6. Detail of Experience:.....

(Attach copy of the certificate of competent authority)

7. Detail of the projects done with prestigious client in last three years

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8. Turnover of the last three financial years. Attach copy of the Competent Authority

No:.....Date:..... From:.....

9. Income Tax / Commercial tax Clearance Certificate:

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10. Copy of work order of the same or higher value in last three years

Declaration by the contractor:

This is to certify that I/We before signing the tender have read and fully understood all the terms & conditions and instructions contained herein and undertake myself/ourselves abide by the said terms & conditions.

**SEAL & SIGNATURE OF THE FIRM**



**FINANCIAL BID (Part-B)**

**Supply & Dibbling of grass 2"x2" Pusa Selection-1 (PS-1) in multipurpose sports stadium at SMVD University, Kakryal, Katra .**

S. No.	Description	Unit	Quantity	Rate in `	Amount in `
1.	Supply & Dibbling of grass (2"x2") Pusa Selection-1 (PS-1) including cost of grass, fertilizers, chemicals, top dressing with river sand, termite treatment of the area, pulverizing the soil and final leveling and dibbling of grass, watering & curing and maintenance till the grass forms a thick lawn upto first cutting free from weeds and fit for mowing	Sq.ft	2,44,467		

Note: \*\*The rate quoted should be inclusive of all taxes and cost of grass, fertilizers, equipments, machinery, watering & curing, chemicals, and deployment of gardeners for dibbling of grass and FOR SMVDU.  
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**Total Amount**

In figures \_\_\_\_\_

In words \_\_\_\_\_

**SEAL & SIGNATURE OF THE FIRM**