



श्री माता वैष्णो देवी विश्वविद्यालय
Shri Mata Vaishno Devi University, Katra

Kakryal, Katra-182 320 (J&K)

No: SMVDU/Adm/Estt./16/1741-53

Dated : २७th July 2016

NOTIFICATION

**Sub: Appointment of Associate Dean of Students (Girls/Boys)
and Male Faculty members as Warden/Joint Wardens of Boys Hostels**

As approved by the Competent Authority, Sanction of the Competent Authority is hereby accorded for the appointment of following faculty members as Associate Dean of Students and Wardens & Joint Wardens of the respective Boy's Hostels as mentioned against their names, for the Academic Session 2016-17 :

S.No	Name & Designation	To be Appointed as	
Associate Dean of Students			
1.	Dr. Jyoti Sharma, Associate Professor ,SoB	ADOS(Girls)	
2.	Dr. Ananga Kumar Das, Assistant Professor , DoM	ADOS (Boys)	
Wardens			
S.No	Hostel	Warden	Joint Warden (One for each hostel)
1.	Nilgiri Boys Hostel	Dr. Surender Singh Assistant Professor, DoM	Dr. Narendra Bairwa Assistant Professor, DoBT
2.	Vindhyachal Boys Hostel	Mr. Kapil Chopra Assistant Professor, DoME	Dr. Rakesh Kumar Assistant Professor, DoM
3.	Trikuta Boys Hostel	Dr. Pabitra Kumar Jena, Assistant Professor, DoE	
4.	Kailash Boys Hostel	Ar. Abhimanyu Sharma, Assistant Professor, DoALD	

The above Wardens & Joint Wardens of the respective Boys's Hostels shall work out an arrangement mutually to ensure that atleast one of them is physically present on the campus at all times including the night, to attend to any eventuality, if required.

Consequent upon the above, the earlier ADoS and Warden & Joint Wardens shall handover their charge to the new incumbents at the earliest and send a copy of the same to the Registry.

The above faculty members appointed as Warden and Joint Warden shall be entitled for an allowance of Rs.1000/- per month till the time they hold their respective charge of Warden and Joint Warden respectively

Further, an amount upto Rs. 500/- per month shall be reimbursed in respect of the personal mobile phone bills of each of the above mentioned Wardens & Joint Wardens and upto Rs. 300/- to ADoS, by the Finance Wing on submission of copy of bill/payment receipt by them duly verified by the concerned Associate Dean of Students & I/c Dean of Students.


Registrar

Copy to:

1. Finance Officer, SMVDU for information.
2. I/c , Dean of Students, for information.
3. All Deans/Head of departments, for information.
4. Concerned: _____ for information and compliance.
5. PS to VC, for the kind information of Hon'ble Vice-Chancellor.
6. Website I/c for information and uploading the same in the University website.
7. Office Order / Circular file.