



श्री माता वैष्णो देवी विश्वविद्यालय
Shri Mata Vaishno Devi University
Sub-Post Office, Pin-182320, Jammu & Kashmir, India

REF NO: SMVDU/ADM./ESTT./25TH EC-ATR/17/ 0754-60

DATED:-14TH FEB, 2017

NOTIFICATION

Sub:- Creation of Industrial Research & Development Unit at SMVDU.

In pursuance of the minutes of the 25th Executive Council Meeting of SMVD University, held on 14th November 2016, communicated vide covering letter no: SMVDU/A&E/17/1519, dated: 9th January 2017, the approval of the Council is hereby conveyed, for the creation of an Industrial Research & Development Unit (IRDU) in order to devote greater focus on Research & Consultancy in the University and to streamline and strengthen the administrative and managerial processes involved.

1. IRDU will be headed by Dean(R&D) who will be a serving faculty member on the position of Professor or Associate Professor.
2. This Unit besides the Dean (R&D) shall have an Assistant Registrar and a Section officer with subordinate clerical positions, as and when required.
3. The IRD Unit shall primarily be responsible for providing administrative support w.r.t. following:
 - Sponsored Research Projects
 - Consultancy Jobs
 - Issuance of Advertisements regarding the Projects for recruitment of Project Staff.
 - Professional Development Fund (PDF)
 - Intellectual Property Rights (IPR)
 - Summer Internship at SMVDU
 - Project Staff Fellowships from Projects.
4. It shall act as centralized Resource Information Centre and also make efforts to publicize the expertise available with the various faculty members for the purpose of attracting Consultancy projects.
5. This Unit shall also maintain coordination with TBIC.
6. The University shall also put in place a comprehensive software package to ensure automation of all aspects of projects/consultancy.

By Order.


Registrar

Copy to:

1. All Deans / HoD's, for information.
2. Finance Officer, for information.
3. PS to VC for the information of the Hon'ble Vice Chancellor.
4. I/c. Website, for information and uploading the same on Univ. website.
5. AR [E] / AR [AA], for information.
6. SO [Legal], for information.
7. Order File.