



श्री माता वैष्णो देवी विश्वविद्यालय  
Shri Mata Vaishno Devi University, Katra  
Kakryal, Katra-182 320 (J&K)

No: SMVDU/Adm/Estt./17/3992-4010

Dated : 09.08.2017

**NOTIFICATION**

**Sub: Appointment of Wardens/Joint Wardens of Boys & Girls Hostels at SMVDU**

As approved by the Competent Authority, Sanction is hereby accorded for the appointment of following faculty members as Wardens & Joint Wardens of the respective Boys & Girls Hostels as mentioned against each, for the Academic Session 2017-18 till further orders:

S.No	Name & Designation	To be Appointed as	
<b>Wardens/ Joint wardens</b>			
<b>Boys Hostels</b>			
S.No	Hostel	Warden	Joint Warden
1.	Nilgiri Hostel	Dr. Surender Singh Assistant Professor, DoM	Dr. Rakesh Kumar Assistant Professor, DoM
2.	Vindiyachal Hostel	Dr. Raghvendra Kumar Mishra Associate Professor, DoME	Dr. Rakesh Kumar Jha Assistant Professor, DoE&CE
3.	Trikuta Hostel	Dr. Pabitra Kumar Jena Assistant Professor, DoE	Dr. Anurag Kumar Assistant Professor, DoL&L
4.	Kailash Hostel	Dr. Indu Bhushan Assistant Professor, DoBT	Dr. Ram Prakash Assistant Professor, DoP
<b>Girls Hostels</b>			
5.	Shivalik Hostel	Dr. Shafaq Rasool Assistant Professor, DoBT	Dr. Sunanda Assistant Professor in CS, DoCS&E
6.	Vaishnavi Hostel	Dr. Ekta Rai Assistant Professor, DoBT	Ar. Soureev Dutta Assistant Professor, DoALD
7.	Basohli Hostel 'A' & 'B' Block	Dr. Sakshi Arora Assistant Professor in CS, DoCS&E	
8.	Girls Hostel Level-II	Dr. Ratna Chandra Assistant Professor, DoBT	

The above Wardens & Joint Wardens of the respective Boys & Girls Hostels shall work out an arrangement mutually to ensure that atleast one of them is physically present on the campus at all times including the night, to attend to any eventuality, if required.

However, the ADoS (Boys & Girls) appointed vide this office notification: SMVDU/Adm/Estt./16/1741-53 dated: 27<sup>th</sup> July 2016 shall continue to perform their duties as ADoS (Boys & Girls) Hostel in the current Academic Session 2017-18.

The above faculty members appointed as Warden shall be entitled for an allowance of Rs.5,000/- per month and Rs.4,000/- per month to Joint Warden till the time they hold their respective charge of Warden and Joint Warden respectively

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Further, an amount upto Rs. 500/- per month shall be reimbursed in respect of the personal mobile phone bills of each of the above mentioned Wardens & Joint Wardens and upto Rs. 300/- to ADoS, by the Finance Wing on submission of copy of bill/payment receipt by them duly verified by the concerned Associate Dean of Students & I/c Dean of Students.

Consequent upon the above, the Wardens & Joint Wardens, relieved of this assignment, shall handover their charge to the new incumbents at the earliest and send a copy of the same to the Registry.

The services rendered by earlier appointed Wardens & Joint Wardens, are appreciated.

  
Registrar

Copy to:

1. Finance Officer, SMVDU for information.
2. I/c , Dean of Students, for information.
3. All Deans/Head of departments, for information.
4. Concerned: \_\_\_\_\_ for information and compliance.
5. PS to VC, for the kind information of Hon'ble Vice-Chancellor.
6. Website I/c for information and uploading the same in the University website.
7. Office Order / Circular file.