



श्री माता वैष्णो देवी विश्वविद्यालय

Shri Mata Vaishno Devi University
Kakryal, Katra – 182 320(J&K)

No. SMVDU/Adm/Estt./15/403-407

Dated : 8/5/2015

NOTIFICATION

Keeping in view the ensuing admission in the upcoming Academic Year 2015-16 at SMVDU and as approved by the Competent Authority, it is hereby notified that the vacation schedule for the faculty members shall be as per below:

S.No	Vacation	Dates
1	Summer Vacation	16 th June,2015 to 15 th July,2015
2	Winter Vacation	21 st Dec,2015 to 1 st Jan,2016

Directors of Schools will send a list of Faculty Members, to the Registrar, whose services are required during the vacation period for various administrative purposes (including admission), with mention of the specific dates for which such services are required along with the nature of responsibility assigned.

All Faculty Members desirous to availing vacation MUST also inform about the period , during which they would avail vacation as well as the period for which they would be working in the University (for different purposes like research , Ph.D. guidance, own Ph.D. work ,research project work, Summer Semester teaching , preparation for submission of research project proposals etc.)

Jai Chaimia
Registrar

Copy to:

1. All Deans / Directors, for information.
2. Finance Officer, SMVDU for information.
3. I/c Website, for information & uploading on University Website.
4. PS to VC, for the kind information of Hon'ble Vice Chancellor.
5. AR(A&R), for information.
6. Office Order/Circular file.