



श्री माता वैष्णो देवी विश्वविद्यालय
Shri Mata Vaishno Devi University
Sub-Post Office, Pin-182320, Jammu & Kashmir, India

REF NO: SMVDU/ADM/ESTT./14/1843-45
DATED:- 15th OCTOBER, 2014

CIRCULAR

In view of the decision taken in the meeting of Deans, Directors & Section Heads held in the Council of Administrative Block on 15th October 2014 at 4:30 p.m., it is notified for the information of all Deans, Directors and Librarian that on account of the Minor II Exams scheduled for the 18th & 19th of October 2014 [Saturday & Sunday], both 18th & 19th of October 2014 shall be observed as full working days for all Faculty and Staff posted in all Faculty / Schools of the University as well as Central Library. In lieu of this, the above employees shall observe 22nd and 24th October 2014 [Wednesday & Friday] as Holidays.

Similarly, all administrative & allied staff of the University posted / engaged in various Sections / Wings of the University shall observe 18th October 2014 [Saturday], as full working day; and in lieu of this, the above employees shall observe 24th October 2014 [Friday] as a Holiday.

The University buses shall ply as per normal schedule or as intimated by the In-charge Transport.

This is issued with the kind approval of the Competent Authority.

Diya Chandra

Registrar

Copy to:

1. All Deans / Directors/ Section Heads, for information & circulation among the faculty & Staff members of their respective Faculty / Schools /Sections.
2. PS to VC for the information of the Hon'ble Vice Chancellor.
3. I/c. Transport, SMVDU for information & needful.
4. Webmaster for uploading on the University Website.
5. Order File.